

	Proposed Income	Proposed Expenditure	Proposed Income	Proposed Expenditure
	2018/2019	2018/2019	2019/2020	2019/2020
General Purposes				
Revenue	190,611	728,020	198,813	732,049
New Initiatives etc.		20,000		48,500
Earmarked Reserve Projects		110,750		91,000
Sub Totals		858,770		871,549
Environment and Leisure				
Revenue	94,480	269,070	89,570	255,701
New Initiatives etc.		8,800		23,540
Earmarked Reserve Projects		36,500		32,500
Sub Totals		314,370		311,741
Luxfords Restaurant				
Revenue	176,700	174,782	176,700	190,159
Earmarked Reserve Projects		0		0
New Initiatives		1,500		500
Sub Totals		176,282		190,659
Gross Income/Expenditure	461,791	1,349,422	465,083	1,373,949
		887,631		908,866
Wealden District Grant		-14159		-5665
Net Budget Requirement		873,472		903,201
Tax Base (201819 being used. Awaiting figure for 201920).	5568.2			
Band 'D' Council Tax		£156.87		£162.20

3.40%

This figure and % will change with the new council tax base figure, decision on member allowances, salary scales and any other changes made to the budget. It is hoped to reduce the % increase from the current draft figure presented above.

General Purposes Draft 2019/2020 Budgets

Committee	Nominal Code		2018/2019 Budget	Predicted Outturn	2019/2020 Budget	Notes
		CULTURAL, ENVIRONMENTAL, REGULATORY AND PLANNING SERVICES				
		Cultural and Related Services				
		Recreation and Sport - Community Centres				
GP	5610 - 5676	Civic Centre	105,115		104,885	
	5743 - 5747	The Hub	6,500		6,500	
GP	5760 - 5769	Foresters Hall	11,836		11,841	
GP	5719 - 5729	Victoria Pavilion	16,704		16,684	
GP	5709 - 5718	West Park Pavilion	5,320		5,340	
		TOTAL	145,475		145,250	
		Income				
GP	4610 - 4700	* Civic Centre	-92,700		-95,500	
	4690	*Quickborn Suite	-8,500		-8,500	
GP	4796 - 4798	* The Hub	-22,150		-22,150	
GP	4760 - 4763	* Foresters Hall	-15,200		-17,675	
GP	4720 - 4723	* Victoria Pavilion	-11,400		-11,650	
GP	4781	* Ridgewood Village Hall	-1,140		-733	
GP	4710	* West Park Pavilion	-100		-100	
		Vending Machine	-500		-150	
GP	4677	* FiT Payments - Civic Centre	-5,000		-5,000	
		* RHI Payments - Civic Centre	-10,000		-10,000	
		TOTAL	-166,690		-171,458	
		Net Expenditure	-21,215		-26,208	
		Planning and Development Services				
		Economic Development				
GP	5530/5532	Festive Lights	13,200		10,850	
		TOTAL	13,200		10,850	
		Income				
GP	4530	* Festive Lights	-2,000		-2,000	Chamber contribution
		Net Expenditure	11,200		8,850	
		CENTRAL SERVICES				
		Corporate and Democratic Core				
		Corporate Management				
		Administration and Hospitality				
GP	5410- 5417	* Administration	16,966		17,690	
GP	5435	* Hospitality	100		100	
GP	5455	Health and Safety	1,250		1,250	
		Advertising- Recruitment/General				
GP	5425	* Recruitment	500		400	
GP	5425	* General	800		250	
		Accountant, Audit and Internal Audit Fees				
GP	5475	* Accountant Fees	4,500		4,600	
GP	5495	* External Audit Fees	2,323		2,000	
GP	5494	* Internal Audit Fees	1,680		1,800	
GP	5497	Professional Fees	10,600		12,000	
GP	5793	Subscriptions	3,500		3,200	
GP	5794	Training	3,500		5,500	To maintain ongoing refresher training
GP	5430	Office Equipment	9,500		9,500	
GP	5460	Insurances	35,000		30,000	
GP	5577	Newsletter	4,855		5,300	Includes delivery of calender (4800 for The Voice plus £500 delivery of calendar)
GP	5490	Protective Clothing	450		300	
GP	7903. 2300	Loan Costs	64,309		62,797	
GP	5580 - 5590	Bank and Credit Charges	600		550	
		TOTAL	160,433		157,237	
		Income				
GP	4403/4410	* Training/Administration			-100	
GP	4579 - 4583	* Bank Interest	-1,343		-3,503	
		TOTAL	-1,343		-3,603	
		Net Expenditure	159,090		153,634	

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		Democratic Representation and Management				
GP	5543	Members Allowances	15,132		19,110	Based on 1% increase plus election year possible 15 Councillors claiming allowance
GP	5544	Members Expenses	100		100	
GP	5465	Mayors Allowance	1,741		1,759	1% increase
GP	5470	Elections	0		0	In earmarked reserves for 4 years
		TOTAL	16,973		20,969	
		Income	0		0	
		Net Expenditure	16,973		20,969	
		Grants and Partnerships				
GP	5480	Grants Section 142	19,500		19,500	CAB
GP	5485	Grants - General Power of Competence	25,000		25,000	
GP	5487	Volunteer Bureau Service Level Agreement	8,000		8,000	
		TOTAL	52,500		52,500	
		Income	0		0	
		Net Expenditure	52,500		52,500	
		Other Buildings and Services to the Public				
GP	5730-5732	Cemetery Buildings East & West	1,250		2,150	
GP	5735	* Signal Box Regular Contracts	0		750	
		* Signal Box repairs (NEW CODE)			750	General repairs to external building
		* Osborn Hall	0		0	
	5770	* Foresters Hall Chapel	0		0	
GP	5772-5774	2a Vernon Road	200		200	
GP	5790	Bridge Cottage	300		0	
		TOTAL	1,750		3,850	
		Income				
GP	4730	* Cemetery Building East	-4,200		-4,200	
GP	4775-4776	* Signal Box + Insurance recharge	-4,350		-4,485	
GP	4780	* Osborn Hall	-440		-415	
GP		* Foresters Hall Chapel	-1,087		-1,087	
GP	4771	* 2a Vernon Road	-7,200		-7,500	
GP	4783	* Bridge Cottage + Insurance recharge	-3,301		-4,065	
		TOTAL	-20,578		-21,752	
		Net Expenditure	-18,828		-17,902	
		SALARIES				
GP	5680 - 5682, 5795	Caretakers/Other Buildings	93,562		98,561	
GP	5540 - 5542	Administration	244,127		242,832	
		TOTAL	337,689		341,393	
		Total Revenue Expenditure	728,020		732,049	
		Total Income	-190,611		-198,813	
			537,409		533,236	
		Total Long Term Earmarked Projects				
		Elections	5,750		5,750	Elections
		W Hall Floor	5,000		5,000	Replace floor in future. Total £33k so far in Earmarked Reserves plus 201819 £5k
		Building Maintenance	100,000		75,000	
		Signal Box replacement boiler			250	New boiler will be needed in a few years
		Snatts Road Chapel, replacement roof			5,000	Future project
			110,750		91,000	
		Total New Initiatives				
		West Park Pavilion Scheme	15,000		10,000	Towards potential refurbishment complemented possibly by grant funding
		Bus Service	3,000		3,500	Members to decide if they wish to continue funding service at 3/12/18 Full Council
		Data Protection	2,000		1,000	To cover annual fee for DPO and training service (move to revenue)
		Civic Centre CCTV upgrade			6,000	
		Civic Centre WiFi upgrade			6,000	Improvement required due to increase in demand
		Replacement back drops Weald Hall			2,500	Rolling replacement due to age

General Purposes Draft 2019/2020 Budgets

	Upgrade of Town Council website			4,000	4,000 for 2 years - Figure TBC - obtaining indication of cost from Town Councils
	Replacement of Civic Centre booking system			8,000	Figure TBC - obtaining indication of cost from companies
	Online event ticket system			1,500	Exploring Tickera system - online ticket booking system for Civic Centre events only.
	Five Year Asset Valuation			6,000	Figure TBC with District Valuer
		20,000		48,500	
	TOTAL 201920				
	Total Revenue Expenditure	728,020		732,049	
	Total Long Term Earmarked Reserve Projects	110,750		91,000	
	Total New Initiatives	20,000		48,500	
	Total Budget Expenditure	858,770		871,549	
	Total Income	-190,611		-198,813	
	Net Expenditure	668,159		672,736	

Environment Leisure Draft 2019/2020 Budgets

Committee	Nominal Code		2018/2019 Budget	2018/2019 Predicted Outturn	2019/2020 Budget	Notes
		CULTURAL, ENVIRONMENTAL, REGULATORY AND PLANNING SERVICES				
		Cultural and Related Services				
		Recreation and Sport - Leisure and Recreation Grounds				
E & L	5,120	Playing Fields and Pitches	19,000		16,000	
E & L	5176	Play Equipment Repairs/Maintenance	2,600		3,000	
E & L	5203	Grounds Maintenance - Contract	16,000		13,500	
E & L	5204	Grounds Maintenance - General	2,225		1,700	No rain rain harvest system maintenance this year
E & L	5201 & 5205	General Equipment Repairs and Hire	2,100		2,100	Hire £100 - General equipment repairs £2,000
E & L	5202	New Equipment	2,000		1,500	
E & L		Vehicle Running Costs				
E & L	5269	* Transit	2,200		2,000	
E & L	5279	* Movano	2,200		2,200	
E & L	5275	*Tractor	2,000		1,600	
E & L	5271	* Ford Ranger	2,200		2,000	
		TOTAL	52,525		45,600	
		Income				
E & L	4110	* Sport Income	-8,000		-9,500	
E & L	4120	* Event Income	-4,600		-4,700	
		TOTAL	-12,600		-14,200	
		Net Expenditure	39,925		31,400	
		Public Open Spaces, Planting and Allotments				
E & L	5100	Allotments	2,030		2,000	
E & L	5231.5038	Hempstead Meadows and West Park LNRs + sites of conservation interest	3,500		2,500	
E & L	5295. 5296	Litter Bins and Collection	4,500		5,500	£4,600 collection/sacks - £845 (2) bins
E&L	5375	Repair & replacement of street furniture	2,000		2,000	
E & L	5305	UTC Promotional Tent	0		0	
E & L	5330	Corporate Signage	250		250	
E & L	5058	Protective Clothing	700		500	
E & L	5280	Fencing	1,000		1,000	
E & L	5299	Horticulture - Bedding	300		300	
E & L	5285	Tree Works	4,500		3,000	
E & L	5377	Cleaning Materials	100		120	
		HMLNR & WPLNR			500	As per constitution £250 each group
		TOTAL	18,880		17,670	-
		Income				
E & L	4100. 4101	* Allotments	-5,700		-5,000	Includes deposits 1.5% increase
		* Environment Sundry Income	-100		-100	Scrap metal etc.
E & L		West Park Culvert Maintenance Agreement with WDC	-350		-350	
		TOTAL	-6,150		-5,450	
		Net Expenditure	12,730		12,220	
		Culture and Heritage				
E & L	5394	Twining Hospitality	200		0	C/fwd 18/19 Budget
E & L	5300	Civic Centre Events	27,000		27,500	
		Performing Rights Society	2,000		1,300	
		Event Advertising /Marketing	4,000		4,000	
		Weald on the Field and Revival			3,000	Weald on Field and Revival
		TOTAL	33,200		35,800	
E & L	4050	Civic Centre Events	-42,000		-35,700	
		Net Expenditure	-8,800		100	

Environment Leisure Draft 2019/2020 Budgets

Committee	Nominal Code		2018/2019 Budget	2018/2019 Predicted Outturn	2019/2020 Budget	Notes
		Planning and Development Services				
		Economic Development				
E & L	5370	Town Security CCTV	3,000		3,000	
E & L	5373	Floral Displays Town Centre Baskets & Troughs	4,000		3,500	3K Baskets - 500 plants
		TOTAL	7,000		6,500	
E & L	4350	Income - Roundabout	-450		-440	
		Net Expenditure	6,550		6,060	
		Environmental and Regulatory Services				
E & L	5180-5186	Cemetery Services				
		* Grave Digging	5,075		5,075	
		* Rates/Water	1,240		1,240	£1070 Rates £170 Water
		*Litter	1,250		1,600	
		* Maintenance	200		400	
		TOTAL	7,765		8,315	
		Income				
E & L	4180-4183	* Cemetery	-32,000		-32,500	
		Net Expenditure	-24,235		-24,185	
		HIGHWAYS AND TRANSPORT SERVICES				
		Highways and Transportation				
		Street Lights - Supply, Maintenance and Repairs				
E & L	5080	* Supply & Maintenance	9,000		9,000	
E & L	5081	* Repairs	3,200		3,200	
E & L	5082	* New Lights	0		0	
E & L	5372	Road Safety Week	1,600		1,600	
E & L	5086.5053.	Bus Shelters	60		100	
E&L	5350	Roundabout Expenditure	100		100	
		TOTAL	13,960		14,000	
		Income				
E & L	4370	* Road Safety Week	0		0	
E & L	42954240	* Delegated Functions	-1,280		-1,280	Litter Bus Station
		TOTAL	-1,280		-1,280	
		Net Expenditure	12,680		12,720	
		Other Buildings and Services to the Public				
E & L	5294	Graffiti Removal	100		50	
		TOTAL	100		50	
E & L	5360 - 5362	Salaries Groundsmen/Ranger	132,640		127,766	
		TOTAL	132,640		127,766	
		TOTAL REVENUE EXPENDITURE	266,070		255,701	
		TOTAL INCOME	-94,480		-89,570	
		TOTAL	171,590		166,131	

Environment Leisure Draft 2019/2020 Budgets

Committee	Nominal Code		2018/2019 Budget	2018/2019 Predicted Outturn	2019/2020 Budget	Notes
		Long Term Earmarked Reserve Projects				
		Play area	25,000		25,000	
		Old Timbers Lane	1,500		1,500	
		Resurfacing Osborn Hall car park	7,000		0	2 year project funding complete
		Vehicle Replacement	1,000		1,000	
		Street Light replacement SOX lanterns	2,000		2,000	Orange SOX lantern no longer available, long term replacement programme
		New Cricket Mower (moved from 2018/19 new initiatives)			3,000	Final Year - £6000 new Mower 2 Year Project
		Total Long Term Earmarked Projects	36,500		32,500	
		TOTAL				
		Previous initiatives from 2017/2018				
		Weald on the Field & Revival Events etc.	3,000		0	Moved to revenue
		TOTAL	3,000			
		Previous Initiatives 2018/2019				
		HMLNR & WPLNR	500		0	Moved to Revenue - As per constitution £250 each group
		3 x Adult Sets Goal Posts	2,000		0	
		New Cricket Mower	3,000		0	Year Project moved to Earmarked Reserves
		Fencing Boundary and Kiss Gate - Ridgewood Recreation Ground	2,300		0	
		Battles Over - A Nations Tribute	1,000		0	
		TOTAL	8,800		0	
		New Initiatives 2019/2020				
		Safety surface Hempstead Lane Play Area			12,500	
		Funds to promote use of single plastics			200	
		Dog Bag Dispenser Scheme - Advertising			1,000	4 year scheme (1k per year)
		Adult equipment signs Hempstead Lane and Ridgewood + QR codes			1,340	
		West Park LNR Boardwalk			2,000	Long term project - start to build up funds
		Additional Grass cutting ESCC grass verges			6,500	
		TOTAL			23,540	
		TOTAL	2018/2019		2019/2020	
		Total Revenue Expenditure	269,070		255,701	
		Total Long Term Earmarked Reserve Projects	36,500		32,500	
		Total New Initiatives	8,800		23,540	
		Total Budget Expenditure	314,370		311,741	
		Total Income	-94,480		-89,570	
		Net Expenditure	219,890		222,171	

Luxfords

Committee	Nominal Code		2018/2019 Budget	2019/2020 Budget	Notes
		OTHER SERVICES			
GP		Luxfords			
	5810	* Food Purchases	40,000	37,500	
	5820	* Bar Purchases Non Alcoholic	3,000	2,750	
	5825	* Bar Purchases Alcoholic	7,000	6,500	
	5840	* Paper Consumables	2,600	2,600	
	5845	* Maintenance & Repairs	3,100	2,800	
	5850	Equipment	2,000	2,000	
	5855	Luxfords equipment hire	250	250	
	5860	Luxford Postage	275	300	Slight increase to reflect regular increases in postage costs
	5870	Stationery	100	100	
	5865	Luxford Telephone	200	175	
	5875	Luxford Recruitment Advertising	150	0	Remove cost code - most advertising can be done via other means.
	5880	Luxfords General Advertising	2,000	1,400	
	5890	* Uniforms & Protective Clothing	600	200	Budget can be reduced back down in 201920, as bulk order would have been made of new restaurant uniforms 201819
	5895	* Training	500	0	
	5980	* Credit Charges	1,500	1,500	Keep the same as more people paying contactless
	5861	* Rates	7,500	9,500	6300 annual rates plus annual rate % charge of 3100
	5862	Electricity	5,800	5,950	Slight increase to reflect likely rise in electricity charges
	5863	Gas	500	550	Slight increase to reflect likely rise in utility charges
	5864	Water	1,120	1,300	Increase to reflect ongoing trend of increasing water rates
	5866	* Litter Collection	1,500	2,000	Unfortunately costs for waste collection have increased. Need to review commercial contract
	5867	* Stock Taker	750	750	Charge likely to remain same.
	5940	Luxfords salaries	74,196	88,069	Salaries are draft and reflect potential increases being put forward through NJC and Unions
	5941	Luxfords National Insurance	2,998	3,514	Affected by above
	5942	Luxfords Pension	11,143	14,211	Affected by above
	5945	Luxfords Casual wages	6,000	6,240	Reflect slight increase.
		*Management costs	0	0	
		TOTAL	174,782	190,159	
GP		Income			
	4810	* Restaurant Food Sales	-121,800	-121,800	Realistic assumption. Will increase as business grows.
	4820	* Restaurant Bar Sales	-6,800	-6,800	
	4825	* Takeaway	0	0	Code to be removed as not separated out.
	4910	* Function Food Sales	-26,400	-26,500	
	4920	* Function Bar Sales	-18,000	-17,500	This has definitely seen an increase in 201819, but realistic assumption whilst growing business
	4850	*General equipment hire	0	0	Remove as code not used
	4940	*Hire of Equipment	-1,000	-1,100	Urn hire
	4840	*Hire of Luxfords	-2,250	-2,250	
	4950	*Sundry Income	-450	-750	Refers to specific hire arrangements for Luxfords
		TOTAL	-176,700	-176,700	
		Net Expenditure		13,459	
		Long Term Earmarked Projects			
			0	0	
		Total			
		New Initiatives 2018/2019			
		New Microwave	1000	500	
		New Wine Fridge	500	0	
		Total Budget Expenditure	176,282		
		Income	-176,700		
		Net Expenditure	-418		

TOTAL 2019/2020			
Total Revenue Expenditure			190,159
New Initiatives			500
Total Long Term Earmarked Reserve Projects			0
Total Budge Expenditure			190,659
Total Income		-	176,700
Net Expenditure			13,959

LONG TERM EARMARKED RESERVE PROJECTS

	EARMARKED RESERVE PROJECTS	Cost of Project Estimated	As at 31/3/2018 Carried Forward Accumulation			
Com		2019/2020		2018/2019	2019/2020	Notes
	CULTURAL, ENVIRONMENTAL, REGULATORY AND PLANNING SERVICES					
	Cultural and Related Services					
	Recreation and Sport - Leisure and Recreation Grounds					
E & L	New Play Area	125,000	69,053	25,000	25,000	
E & L	Playground Fencing Capital	25,000	10,547			
E & L	Skate/BMX park peripheral area including gateway from Victoria to New Barn	6,900	3,992			
E & L	Vehicle Replacement	18,000	0	1,000	1,000	
E & L	Ranger Equipment Budget	4,500	8,888			
E & L	Ridgewood Ground Improvements		11,718			
E & L	Litter Bins/Policy		3,500			3k Litter Bin Policy
E & L	Picnic Tables		1,500			
E & L	Browns Lane Rockery		180			
E & L	Hughes Way Play Area Donation		5,000			
E & L	Seats, Signage for Tennis Courts		595			
E&L	New Mower				3,000	Moved from New Initiatives already £3,000 in 2018/19 Budget
	Recreation and Sport - Community Centres					
E&L	Library Way Re-imburement		400			
GP	Weald Hall Floor	73,000	33,000	5,000	5,000	To investigate the need and type of floor required and eventual funding
GP	Ridgewood Village Hall Car Park	50,000	49,000			
E&L	Osborne Hall Car Park		7,000	7,000		2 year scheme
	Open Spaces and Allotments					
E & L	Allotment Fencing	8,000	6,803			
E & L	Open Space Improvements	15,000	6,043			Incorporates various headings, Trees, HMLNR Donation etc
E & L	Renewal /Upgrade Notice Boards		2,665			
	Culture and Heritage					
GP	Consultants Town Centre	60,000	120,300			£50,000 to 2016-2017 Budget - For Town Centre Project Implementation
GP	Joint Committee Master Plan Works		50,000			
GP	Telephone Boxes		1,000			
E&L	Weald on the Field		847			
	Cemetery and Churchyard					
E & L	Cemetery Enhancement	20,500	19,300			For wall repairs
	HIGHWAYS AND TRANSPORT SERVICES					
	Community Safety					
E & L	Street Lighting	50,000	12,201	2,000	2,000	Orange SOX lantern no longer available, long term replacement programme
E & L	CCTV Replacement Programme	76,000	27,090			
E & L	Old Timbers Lane Maintenance	30,000	12,000	1,500	1,500	
E & L	Street Scene	5,000	1,531			
GP	Notice Boards		2,000			
GP	Speed Reduction		3,500			
	CENTRAL SERVICES					
GP	Upgrading of IT Systems and Equipment	10,500	565			
GP	OTHER BUILDINGS AND SERVICES TO THE PUBLIC					
GP	Maintenance Programme/Schedule for Chapels	25,500	3,503			
GP	Signal Box External Schedule/Maintenance	45,000	10,000			
GP	Signal Box Replacement Boiler				250	
GP	Building Maintenance Fund		136,760	100,000	75,000	
GP	Snatts Road Chapel Replacement Roof				5,000	
GP	Elections		18,593	5,750	5,750	£5,750 to be placed in Earmarked Reserves for four years

LONG TERM EARMARKED RESERVE PROJECTS

GP	Public Conveniences		30,000			For transport hub
GP	Professional Fees		875			
GP	Training		1,500			
GP	Dementia		870			
	OTHER SERVICES					
GP	Luxfords Refurbishment		51,980			
	TOTAL	647,900	724,299	147,250	123,500	
	Section 52/106		19,032			Depreciated Annually under Accounting Principles
	CIL Payment		14,310			